

Robert Hamilton

(C) 267-348-9209 | robham1997@gmail.com | 503 Madison Ave, Prospect Park, PA 19076

Profile

I am seeking a teaching position. I am detail-oriented and enthusiastic with a passion for supporting, helping, and educating others. Having experience in education allows me to review and collect data on students, stay calm in stressful situations, and have tasks completed in a timely manner.

Summary

I hold a Bachelor's Degree in Social Work, a certification in Prek-4 Early Childhood Education, and a Master's Degree in Business Management. In the last two years, I've been dedicated to the education field as a substitute teacher. During my undergraduate studies, I discovered a passion for helping children, particularly in Haiti. I successfully raised funds for a 500-gallon water tank through the nonprofit Mercy's Focus on Haiti, providing sanitary drinking water and enabling kids to attend school instead of losing school time to provide water for their families.

SKILLS

- Excellent communication skills
- Excellent critical thinking skills
- Excellent organizational skills with great time management
- Computer literacy skills
- Use of Schoology
- Excellent at adapting to meet student needs
- Excellent patience and teamwork skills

EDUCATION AND TRAINING

- Bachelor of Social Work, Gwynedd Mercy University, Gwynedd Valley, PA
Graduated August 2020
- Master's in business management, La Salle University, Philadelphia, PA
Graduation Date May 2023
- PreK-4 Post Baccalaureate Certification, Eastern University, St. Davids, PA
Graduation Date December 2024

EXPERIENCE

Shift Supervisor, Rite Aid, May 2018-2022

Prospect Park, PA

- Held accountability for store cash and financial assets, reconciling cash register drawers, preparing deposits, and managing change orders
- Managed and supervised store associates, ensuring a smooth operation
- Engaged with customers in a friendly and efficient manner during transactions
- Completed weekly hazardous waste checklist and bulletins, along with monthly profit plans
- Approved and managed associate time punches, and handled vendor invoices and product credits

Social Work Intern, Mitzvah Circle Foundation, Jan 2020-Jul 2020

Norristown, PA

- Conducted client outreach for critical needs updates and referred them to appropriate resources
- Distributed diapers from the diaper bank and sent out clothing for families in need

- Updated client information through Salesforce and created a resource directory for future staff and interns
- Provided school supplies and hygiene products to children to ensure they didn't miss school due to lack of essentials

Substitute Teacher, Substitute Teacher Services, Sep 2022-Present
Media, PA

- Maintained an orderly and safe classroom environment
- Executed provided lesson plans, fostering a positive learning atmosphere
- Recorded attendance and followed school protocols for drills
- Ensure clear communication with students and staff

Seventh Grade Long Term Substitute, Interboro School District, Aug-Nov 2023
Glenolden, PA

- Incorporated Keys of Literacy into lessons, collaborating with colleagues
- Utilized diverse teaching strategies, maintained communication with parents, and graded assignments
- Conducted assignments, provided timely feedback, and managed student behavior data
- Worked with Special Education Teachers to update and review IEP's, attending IEP meetings as needed

Third Grade Student Teacher, Interboro School District, Aug- Dec 2024
Tinicum, PA

- Administered and analyzed Acadience Testing to assess and support student progress.
- Designed and implemented engaging lesson plans for ELA, Morphology, and Social Studies aligned with curriculum standards.
- Led small group instruction, providing targeted support to meet diverse learning needs.
- Evaluated student performance by grading tests and providing constructive feedback.

ACCOMPLISHMENTS AND HONORS

- Worked with Mercy's Focus on Haiti and raised \$600 to give a family of 8 clean drinking water in Haiti
- Presented at 2019 NASW-PA Conference PASWE Day
- Phi Alpha Honor Society in Social Work, Gwynedd Mercy University, 2019
- Sigma Phi Sigma National Honors Society, Gwynedd Mercy University, 2019